



Kigali, 01 Aug 2017

N°: 010/2017/2018-98/RPPA

RWANDA PUBLIC PROCUREMENT AUTHORITY (RPPA)

Plot N° 2, KN 3 AV
10th FLOOR, GRAND PENSION PLAZA
P. O. Box: 4276 KIGALI/RWANDA
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UNIVERSITY OF RWANDA
Central Secretariat
Item received on: 2/8/17
Signature: *[Handwritten Signature]*

Chief Budget Manager
..... *U.R.*

Re: Implementation of e-Procurement in Government institutions

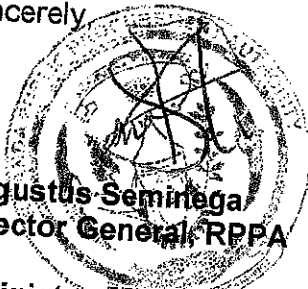
Reference is made to the Letter N° 7554/10/17/RPPA relating to the implementation of E-Procurement System in government procuring entities starting from the 1st of July 2017.

I would like to inform you that the current roll out phase of the e-Procurement System focuses on budget entities and excludes Government institutions who do not use IFMIS as their financial system.

The main constraint is the fact that the e-Procurement System is linked to IFMIS and these entities do not use IFMIS, applying many procurement process controls such as linking procurement plans to corresponding budget lines and effective contract management is difficult.

Necessary adjustments to the system are being explored and further communications on when your institution will start using the e-Procurement System will be made in due course.

Sincerely



Augustus Seminoga
Director General, RPPA

CC:

- Minister, MINECOFIN
- Minister of State in charge of Economic Planning, MINECOFIN
- Permanent Secretary and Secretary to the Treasury, MINECOFIN

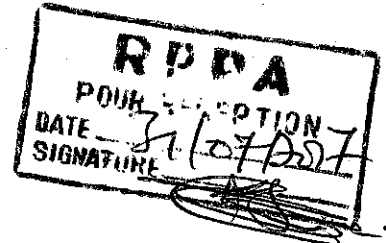
Dir. Proc
for your consideration
[Handwritten Signature]
23/02/2017

Date: 31. / 07. / 2017

Ref: DVC-FA/129/2017

Director General of

Rwanda Public Procurement Authority (RPPA)
P.o Box 4276 KIGALI
KIGALI-RWANDA



Dear Sir,

Re: Justification note for seeking a waiver and transmission of annual procurement plan.

Reference is made to letter (N° 7554/10/17/RPPA) received on July 25, 2017 from MINECOFIN which requests all procuring entities to conduct the tendering process under e-procurement system.

By this letter, I hereby inform you that due to the reason that our institution do not have a budget in IFMIS, we would request to treat us as an exceptional case.

It is in that regard and in order to comply with laws and regulations, i hereby submit to you the attached annual procurement plan 2017-2018 for both UR Internal Generated Funds and Projects funds.

I take this opportunity to inform you that we have also a pool of 6 tenders already published offline and request your good office for authorization to continue that tendering process while waiting the technical solution you reserve to this situation.

Thanking you for your usual collaboration.

Sincerely,

A handwritten signature in black ink, appearing to read 'Pudence Rubingisa', written over a circular official stamp.

Pudence RUBINGISA

Deputy Vice Chancellor Administration and Finance

CC:

- MINECOFIN
- Vice Chancellor
- Deputy Vice Chancellor (All)
- Principal (all)
- UR Director of Corporate services
- UR SPIU Coordinator

ANNUAL PROCUREMENT PLAN FOR THE FISCAL YEAR 2017-2018

S/N°	Type of tender	Title of tenders	Estimated Budget	Source of Funds	Tendering method (ICB, NCB, IRT, NRT, RFQ, SS, Community Approach, framework contract, QCBS, etc.)	Planned tender document preparation date	Planned Publication date	Planned Bid opening date	Planned Provisional Notification date	Planned Contract signing date	Recruitment of the supervising firm (Yes/No)	Planned Contract Management start date	Planned Contract closure date
1		Supply of beverages and refreshments (Framework)	183,940,000	IGF	NCB	15-08-2017	30-08-2017	29-09-2017	19-10-2017	30-10-2017	NO	30-10-2017	30-10-2018
2		Supply of construction, electrical, plumbing materials (Framework)	10,000,000	IGF	NCB	15-08-2017	30-08-2017	29-09-2017	19-10-2017	30-10-2017	NO	30-10-2017	30-10-2018
3		Provision of office stationeries (Framework)	80,000,000	IGF	NCB	15-08-2017	30-08-2017	29-09-2017	19-10-2017	30-10-2017	NO	30-10-2017	30-10-2018
4		Supply of mattresses and beds (Framework)	42,910,000	IGF	NCB	15-08-2017	30-08-2017	29-09-2017	19-10-2017	30-10-2017	NO	30-10-2017	30-10-2018
5		Supply of new cooking stoves (Framework)	13,980,000	IGF	NCB	15-08-2017	30-08-2017	29-09-2017	19-10-2017	30-10-2017	NO	30-10-2017	30-10-2018
6		Supply of Vehicles for Projects	15,150,000	IGF	NCB	03-10-2017	18-10-2017	17-11-2017	07-12-2017	18-12-2017	NO	18-12-2017	16-02-2018
7		Supply of Examination Booklets	304,303,500	IGF	NCB	15-08-2017	30-08-2017	29-09-2017	19-10-2017	30-10-2017	NO	30-10-2017	30-10-2018
8		Design and printing of books and documents	13,500,000	IGF	NCB	15-08-2017	30-08-2017	29-09-2017	19-10-2017	30-10-2017	NO	30-10-2017	30-10-2018
9		Supply of student restaurant items and sanitation items to student hostels (Framework)	152,500,000	IGF	NCB	15-08-2017	30-08-2017	29-09-2017	19-10-2017	30-10-2017	NO	30-10-2017	30-10-2018
10		Supply and Installation of Green Houses (Framework)	40,000,000	IGF	NCB	15-08-2017	30-08-2017	29-09-2017	19-10-2017	30-10-2017	NO	30-10-2017	30-10-2018
11		Supply of IoT Lab equipment	7,000,000	IGF	ICB	15-08-2017	30-08-2017	29-09-2017	19-10-2017	30-10-2017	NO	30-10-2017	30-10-2018
12		Acquisition of Vehicles	38,000,000	IGF	NCB	03-10-2017	18-10-2017	17-11-2017	07-12-2017	18-12-2017	NO	18-12-2017	16-02-2018
13		Provision of office furniture (Framework)	10,000,000	IGF	NCB	15-08-2017	30-08-2017	29-09-2017	19-10-2017	30-10-2017	NO	30-10-2017	30-10-2018

32	Supply of musical & sound system equipment (Framework)	10,000,000	IGF	NCB	20-09-2017	05-10-2017	04-11-2017	24-11-2017	05-12-2017	NO	05-12-2017	05-12-2018
33	Supply of sport and culture equipment	219,000,000	IGF	NCB	20-09-2017	05-10-2017	04-11-2017	24-11-2017	05-12-2017	NO	05-12-2017	05-12-2018
34	Supply of various softwares (Framework)	1,839,274,695	IGF	NCB	20-09-2017	05-10-2017	04-11-2017	24-11-2017	05-12-2017	NO	05-12-2017	05-12-2018
35	Supply of drawing tables and specialised equipment for school of architecture	721,700,718	IGF	NCB	15-11-2017	30-11-2017	30-12-2017	19-01-2018	30-01-2018	NO	30-01-2018	30-01-2019
36	Supply and installation of dental phantom heads for clinical practices (Framework)	46,000,000	IGF	NCB	15-11-2017	30-11-2017	30-12-2017	19-01-2018	30-01-2018	NO	30-01-2018	30-01-2019
37	Supply and installation of water tanks (Framework)	163,194,759	IGF	NCB	15-11-2017	30-11-2017	30-12-2017	19-01-2018	30-01-2018	NO	30-01-2018	30-01-2019
38	Supply of e-learning and open distance materials (Framework)	59,250,000	IGF	NCB	15-11-2017	30-11-2017	30-12-2017	19-01-2018	30-01-2018	NO	30-01-2018	30-01-2019
39	Supply of fuel for vehicles and generators (Framework)	15,000,000	IGF	NCB	15-11-2017	30-11-2017	30-12-2017	19-01-2018	30-01-2018	NO	30-01-2018	30-01-2019
40	Supply of raw materials for animal feeds manufacturing (Framework)	16,500,000	IGF	NCB	15-11-2017	30-11-2017	30-12-2017	19-01-2018	30-01-2018	NO	30-01-2018	30-01-2019
41	Supply of seeds, agriculture inputs and agriculture materials (Framework)	100,000,000	IGF	NCB	15-11-2017	30-11-2017	30-12-2017	19-01-2018	30-01-2018	NO	30-01-2018	30-01-2019
42	Supply and Installation of Finger Print (Framework)	105,000,000	IGF	NCB	15-11-2017	30-11-2017	30-12-2017	19-01-2018	30-01-2018	NO	30-01-2018	30-01-2019
43	Supply of medical drugs and other related materials for student clinics	1,800,000	IGF	NCB	15-11-2017	30-11-2017	30-12-2017	19-01-2018	30-01-2018	NO	30-01-2018	30-01-2019
44	Supply, Repair and Maintenance of Lifts (Framework)	38,000,000	IGF	NCB	15-11-2017	30-11-2017	30-12-2017	19-01-2018	30-01-2018	NO	30-01-2018	30-01-2019
45	Supply and installation of office equipment, furniture, curtains and fittings (Framework)	183,044,000	IGF	NCB	15-11-2017	30-11-2017	30-12-2017	19-01-2018	30-01-2018	NO	30-01-2018	30-01-2019
46	Supply of different IT spare parts and Anti-virus	109,300,000	IGF	NCB	15-11-2017	30-11-2017	30-12-2017	19-01-2018	30-01-2018	NO	30-01-2018	30-01-2019
47	Supply and dry cleaning of gowns for graduation ceremony (Framework)	10,000,000	IGF	NCB	10-01-2018	25-01-2018	24-02-2018	16-03-2018	27-03-2018	NO	27-03-2018	27-03-2019
48	Supply and installation of signages (Framework)	343,394,317	IGF	NCB	10-01-2018	25-01-2018	24-02-2018	16-03-2018	27-03-2018	NO	27-03-2018	27-03-2019

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66	Maintenance of Generators and other Mechanical Machines and Supply of related spare parts	10,000,000	IGF	NCB	20-09-2017	05-10-2017	04-11-2017	24-11-2017	05-12-2017	NO	05-12-2017	05-12-2018
67	Acquisition of Postage and courier services	10,000,000	IGF	NCB	20-09-2017	05-10-2017	04-11-2017	24-11-2017	05-12-2017	NO	05-12-2017	05-12-2018
68	Hiring a car for emptying septic tanks and latrines (Framework)	10,000,000	IGF	NCB	20-09-2017	05-10-2017	04-11-2017	24-11-2017	05-12-2017	NO	05-12-2017	05-12-2018
69	Repair and maintenance of existing cooking stoves	10,000,000	IGF	NCB	20-09-2017	05-10-2017	04-11-2017	24-11-2017	05-12-2017	NO	05-12-2017	05-12-2018
70	Hiring a swimming pool for swimming lessons	165,500,000	IGF	NCB	20-09-2017	05-10-2017	04-11-2017	24-11-2017	05-12-2017	NO	05-12-2017	05-12-2018
71	Printing of Degree Certificates	1,020,000	IGF	NCB	20-09-2017	05-10-2017	04-11-2017	24-11-2017	05-12-2017	NO	05-12-2017	05-12-2018
72	Hiring of vehicles for town service transport	10,000,000	IGF	NCB	20-09-2017	05-10-2017	04-11-2017	24-11-2017	05-12-2017	NO	05-12-2017	05-12-2018
73	Subscription to DSTV Channels	10,000,000	IGF	NCB	15-11-2017	30-11-2017	30-12-2017	19-01-2018	30-01-2018	NO	30-01-2018	30-01-2019
74	Renting of learning classrooms at Rusizi	10,000,000	IGF	NCB	15-11-2017	30-11-2017	30-12-2017	19-01-2018	30-01-2018	NO	30-01-2018	30-01-2019
75	Subscription on e-journals	10,000,000	IGF	NCB	15-11-2017	30-11-2017	30-12-2017	19-01-2018	30-01-2018	NO	30-01-2018	30-01-2019
76	Supply and installation of tents, plastic chairs decorations, sound system for meetings; seminars, graduation; open day and other events that may occurs during academic year (Framework)	13,501,000	IGF	NCB	15-11-2017	30-11-2017	30-12-2017	19-01-2018	30-01-2018	NO	30-01-2018	30-01-2019
77	Provision of motor vehicles insurance packages	10,000,000	IGF	NCB	15-11-2017	30-11-2017	30-12-2017	19-01-2018	30-01-2018	NO	30-01-2018	30-01-2019
78	Provision of insurance packages for university of Rwanda long term assets	300,110,000	IGF	NCB	15-11-2017	30-11-2017	30-12-2017	19-01-2018	30-01-2018	NO	30-01-2018	30-01-2019
79	Provision of restaurant services to University of Rwanda	10,500,000	IGF	NCB	15-11-2017	30-11-2017	30-12-2017	19-01-2018	30-01-2018	NO	30-01-2018	30-01-2019
80	Provision of security services	42,767,000	IGF	NCB	10-01-2018	25-01-2018	24-02-2018	16-03-2018	27-03-2018	NO	27-03-2018	27-03-2019
81	Repair and binding of damaged books and periodicals and purchase of books accessories	75,060,000	IGF	NCB	10-01-2018	25-01-2018	24-02-2018	16-03-2018	27-03-2018	NO	27-03-2018	27-03-2019

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97	study and Supervision of rehabilitation works for University of Rwanda HQ building	20,000,000	IGF	NCB	15-11-2017	30-11-2017	30-12-2017	19-01-2018	30-01-2018	NO	30-01-2018	30-01-2019
98	Feasibility study for construction of different buildings at CAVM	10,000,000	IGF	NCB	15-11-2017	30-11-2017	30-12-2017	19-01-2018	30-01-2018	NO	30-01-2018	30-01-2019
99	Feasibility study to upgrade the existing waste water treatment system at CBE Gikondo campus	11,000,000	IGF	NCB	15-11-2017	30-11-2017	30-12-2017	19-01-2018	30-01-2018	NO	30-01-2018	30-01-2019
100	Feasibility study & supervision for the construction of the construction of the pit latrines at Nyagatare campus	10,000,000	IGF	NCB	15-11-2017	30-11-2017	30-12-2017	19-01-2018	30-01-2018	NO	30-01-2018	30-01-2019
101	Hiring a firm for the maintenance (Preventive & curative) of the stimulation and Lab equipment	6,000,000	IGF	NCB	15-11-2017	30-11-2017	30-12-2017	19-01-2018	30-01-2018	NO	30-01-2018	30-01-2019
102	Maintenance of fishery equipments (Framework)	10,000,000	IGF	NCB	10-01-2018	25-01-2018	24-02-2018	16-03-2018	27-03-2018	NO	27-03-2018	27-03-2019
103	Feasibility study for swimming pool Gymnasium tennis court basket and hockey at Rukara campus	5,000,000	IGF	NCB	10-01-2018	25-01-2018	24-02-2018	16-03-2018	27-03-2018	NO	27-03-2018	27-03-2019
104	Feasibility study & supervision of the construction works of student hostel(Nyagatare Campus)(Prototype)	6,500,000	IGF	NCB	10-01-2018	25-01-2018	24-02-2018	16-03-2018	27-03-2018	NO	27-03-2018	27-03-2019
105	Feasibility study & supervision of construction of student centre, water harvesting system and waste water treatment plant at Rukara campus	9,000,000	IGF	NCB	10-01-2018	25-01-2018	24-02-2018	16-03-2018	27-03-2018	NO	27-03-2018	27-03-2019
106	Consultancy and Training services on Faculty development and Instructional technology	67,320,000	IGF	NCB	10-01-2018	25-01-2018	24-02-2018	16-03-2018	27-03-2018	NO	27-03-2018	27-03-2019
107	General maintenance of infrastructures all campuses (Framework)	3,648,000,000	IGF	NCB	20-09-2017	05-10-2017	04-11-2017	24-11-2017	05-12-2017	NO	05-12-2017	05-12-2018

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125	Upgrading the existing sewage system at CBE Gikondo campus	500,000,000	IGF	NCB	15-03-2018	30-03-2018	29-04-2018	19-05-2018	30-05-2018	NO	30-05-2018	30-05-2019
126	Construction of the construction of the pit latrines at Nyagatare campus	10,000,000	IGF	NCB	15-03-2018	30-03-2018	29-04-2018	19-05-2018	30-05-2018	NO	30-05-2018	30-05-2019
127	Renovation of student hostel at Nyagatare Campus	93,500,000	IGF	NCB	15-03-2018	30-03-2018	29-04-2018	19-05-2018	30-05-2018	NO	30-05-2018	30-05-2019
TOTAL BUDGET		17,008,491,881										

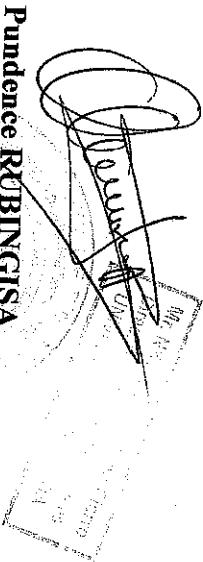
Prepared by



Vincent NGARAMBE

Director of Procurement

Approved by



Pudence RUBINGISA

Deputy Vice Chancellor for Finance and Administration